## ZOOM Process:

- 1. Schedule your appointment
- 2. Confirm your contact information is correct in your portal at <u>https://tcdurant.com</u>
- 3. Upload or mail (to the NJ office) your documents at least 7 10 days prior to your appointment
- 4. A few days prior to your ZOOM meeting we will call you to confirm
- 5. The day before your appointment you will receive an email with the ZOOM meeting link including date and time of your appointment